

# **AUDITOR'S REPORT**

## **HARRIS COUNTY JUSTICE OF THE PEACE, PRECINCT 1, PLACE 2 JUDGE DAVID PATRONELLA CLOSEOUT ENGAGEMENT**



**March 24, 2023**

**Michael Post, C.P.A., M.B.A.  
Harris County Auditor**

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**MICHAEL POST, C.P.A., M.B.A.**  
**HARRIS COUNTY AUDITOR**

March 24, 2023

Dear Judge Steve Duble, Justice of the Peace, Precinct 1, Place 2:

The Harris County Auditor's Office Audit Division performed procedures relative to the Justice of the Peace, Precinct 1, Place 2 Judge David Patronella Closeout for the 6-month period ended, December 31, 2022. Pursuant to the Harris County Road Law, Section 10, the objectives of this engagement were to determine whether:

- A sample of the department's capital assets exist;
- Physical and system(s) access were appropriately disabled for the former executive leader, and assigned assets were properly returned; and
- Change funds reconciled to the imprest balances authorized by Commissioners Court.

**Results**

In connection with the procedures performed, no reportable issues were noted.

<b>Justice of the Peace 1-2 Departmental Metrics</b>			
<b>Adjusted Budget</b> (as of 2/28/23)	<b>Fiscal Year 2023</b> (Department 312)		
	\$2,603,808		
<b>Staffing</b> (as of 2/3/23)	<b>Total Positions</b>	<b>Positions Not Filled</b>	<b>Grant Funded Positions</b>
	28	3	0
<b>Procurement Card</b>	<b>Card Limit</b>	<b>Quantity</b>	<b>Expenses in Audit Period</b>
	\$0	0	N/A
	Travel Card	\$0	0
<b>Retail Credit Accounts</b>	<b>Description</b>	<b>Quantity</b>	<b>Expenses in Audit Period</b>
	N/A	0	N/A
<b>Cash Accounts</b>	<b>Description</b>	<b>Quantity</b>	<b>Limit</b>
	Bank Accounts	0	N/A
	Petty Cash	0	N/A
	Change Fund	1	\$100
<b>Open Purchase Orders</b> (as of 2/28/23)	<b>Source</b>	<b>Quantity</b>	<b>Total</b>
	PeopleSoft	25	\$41,350
<b>Paid Invoices</b> (as of 2/28/23)	<b>Source</b>	<b>Quantity</b>	<b>Total</b>
	PeopleSoft	890	\$817,197
<b>Open Invoices</b> (as of 3/15/23)	<b>Source</b>  AIR / OpenText	<b>Aging of Open Invoices</b>	
		<30 Days	2
		31-90 Days	0
		>90 Days	0
<b>Capital Assets</b>	<b>Number of Assets</b>	<b>Total Costs</b>	
	4	\$65,368	

Honorable Steve Duble  
Justice of the Peace, Precinct 1, Place 2

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**Accountability**

We conducted our audit in accordance with the International Standards for the Professional Practice of Internal Auditing (Standards). The Standards require that we comply with the Code of Ethics and obtain reasonable assurance that significant risks to the activity are minimized to an acceptable level.

The work performed required our staff to exercise professional judgment in completing the engagement's scope. As the engagement's scope did not include a detailed examination of all transactions, there is a risk that fraud, errors, or omissions were not detected during this engagement. The official, therefore, retains the responsibility for the accuracy and completeness of their financial records and for ensuring sufficient controls are in place to detect and prevent fraud, errors, or omissions.

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We appreciate the time and attention provided by you and your staff during this engagement. If you have any questions, please contact me or Errika Perkins, Chief Assistant County Auditor, 713-274-5673.

Sincerely,



Michael Post  
County Auditor

cc:

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District Judges  
County Judge Lina Hidalgo

Commissioner Lesley Briones  
Commissioner Rodney Ellis  
Commissioner Adrian Garcia

Commissioner Tom Ramsey  
County Attorney Christian Menefee