

# **AUDITOR'S REPORT**

## **HARRIS COUNTY DISTRICT CLERK'S OFFICE THREE MONTHS ENDED AUGUST 31, 2020**



**January 15, 2021**

**Michael Post, C.P.A., M.B.A.  
Harris County Auditor**

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*First Assistant County Auditor*



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**MICHAEL POST, C.P.A., M.B.A.**  
**HARRIS COUNTY AUDITOR**

January 15, 2021

Marilyn Burgess  
Harris County District Clerk  
201 Caroline, Suite 420  
Houston, Texas 77002

RE: Monthly Collections Audit for the Three Months Ended August 31, 2020

Dear Ms. Burgess:

The Harris County Auditor's Office - Compliance Audit Department performed procedures relative to the Harris County District Clerk monthly collection reports for the three months ended August 31, 2020. As required by Local Government Code §115.002 (a) and (b), the Compliance Audit Department selectively examined the financial activity relative to the monthly collection reports and related records.

The objectives of this engagement were to determine whether:

- The monthly collection reports were submitted timely and the amounts reported were properly deposited in the County's depository.
- The numerical sequencing of receipts was accounted for.
- Receipts were properly allocated in the County's Financial Records.

The work performed required our staff to exercise professional judgment in completing the engagement's objectives. As the engagement's scope did not include a detailed inspection of all expenses or collections, there is a risk that fraud, errors, or omissions were not detected during this engagement. The official therefore, retains the responsibility for the accuracy and completeness of their financial records and assets, and for ensuring sufficient controls are in place to detect and prevent fraud, errors, or omissions.

**Results**

In connection with the procedures performed, no reportable issues were noted.

Ms. Marilyn Burgess  
Harris County District Clerk

We appreciate the time and attention provided by you and your staff during this engagement. If you have any questions, please contact me or Errika Perkins, Chief Assistant, 713-274-5673.

Sincerely,



Michael Post  
County Auditor

cc: District Judges  
County Judge Lina Hidalgo  
Commissioners:  
    R. Jack Cagle  
    Rodney Ellis  
    Adrian Garcia  
    Tom Ramsey  
Christian Menefee