

PAYROLL HELP LIST

Below individuals in the Payroll Department will be glad to take your questions regarding the listed topics. If you are unable to get your question answered, please feel free to contact Jenny Ly, Director of Payroll or Joe Valadez, Assistant Payroll Director.

| TOPIC | CONTACT PERSON | PHONE NUMBER WEBSITE |
|--|--|--|
| Child Support, Bankruptcies, IRS Levies, Student Loans Social Security Garnishments | Shaleeta Mitchell Danielle Leon Ana Flores Brenda Tucker Penney Kazee-Davis Raquel Vasquez | (713) 274-1867 (713) 274-1852 (713) 274-1866 (713) 274-1851 (713) 274-1858 (713) 274-1859 |
| Deferred Compensation | Valerie Pena Penney Kazee-Davis | (713) 274-1864 (713) 274-1858 |
| Direct Deposit | Moheb Raoufi Steven Mathews Ganel Sykes Marie LaGrone | (713) 274-1856 (713) 274-1861 (713) 274-1853 (713) 274-1857 |
| Employment Verifications | Phone Fax | (713) 274-1850 (713) 437-4380 |
| Payroll/Personnel Workers' Compensation | Brenda Tucker Valerie Pena Raquel Vasquez Danielle Leon | (713) 274-1851 (713) 274-1864 (713) 274-1859 (713)274-1852 |
| EMPLOYEE SELF SERVE | | |
| W2 Retrieval/Reprints Emergency Contact Voluntary Deductions Changes Hours Posted Summary | Earnings Statements W4 Changes Address/Phone Changes Insurance Coverages | www.harriscountytexas.gov/employee/ |
| Benefits | HRRM | (713) 274-5500 |
| Retirement | HRRM | (713) 274-5500 |
| File Room | Velia Frias Apryl Erwin | (713) 274-1865 (713) 274-1868 |
| Main Phone Number Fax Number Maintenance email IFAS Access -TERM/REHIRE | AuditorsIFASPayrollMaintenance@aud.hctx.net AuditorsPayrollAuditors@hctx.net | (713) 274-1850 (713) 437-4380 |
| For additional help, you may contact: | Jenny Ly, Director Joe Valadez, Assistant Director | (713) 274-1854 (713) 274-1855 |